

### Component 3: Coaching

**Coaching** for the PKKTPAI process has a focus. Mentor and teacher will decide upon specific areas and strategies for improvement. It is suggested that a **single instructional goal** be identified each time and this reviewed each time the teacher and mentor meet. These should be chosen from the TPAI reviews as well as teacher and mentor assessments.

- Planning conference
- Observation and Data Collection
- Reflective Conference
- Written Coaching Plan

#### The coaching plan lists

- Strengths
- Focus area
- Plan of action (new information, observations, practice, and demonstration of accomplishment)

The **coaching plan** is in addition to the formal IGP prescribed by the evaluation system.

#### The mentor may choose from these options - and perhaps add others, such as, video and audio recordings

- Teacher self assessment
- Verbatim (word for word) scripting or recording
- Focused or selective recording
- Checklists
- Visual diagrams or floor plans

#### A Reflective Conference will have the following components.

- How do you feel the activity/experience went?
- What steps did you take to meet the goal of this coaching cycle?
- How do you know if the goal was met (or not met)?

Consider data collection:

- Do the data show that the goal was met?
- How could the focus have been better accomplished?
- What other strengths or weaknesses do the data reveal?
- Was the goal of the coaching cycle met?
- What should be the next coaching focus?